

**Minutes of the United Way of Calgary and Area's Annual General Meeting  
Fiduciary Component  
April 19, 2011, 12:00 p.m.  
Calgary Chinese Cultural Centre 197 1 St. SW**

**1. Welcome and Opening Remarks**

Scott Thon, Chair of the Board, and Ruth Ramsden-Wood, President of the United Way of Calgary and Area, presented a brief review of the 2010 highlights.

Ruth Ramsden-Wood welcomed attendees to the Fiduciary Component of the AGM. She thanked them for their collaborative work in the community towards achieving UW's vision that 'Calgary is a Great City for Everyone'.

Scott Thon, Board Chair, called the Meeting to order at 12:00 p.m. A quorum was present. He extended thanks to Board Members for their efforts over the year and to UW Staff for their hard work, support and commitment.

2010 was an extraordinary year for United Way. \$51.7 million was raised, enabling United Way of Calgary and Area to maintain its 2010 level of funding to all agency partners in 2011.

The announcement of the Annual General Meeting as it appeared in the Metro Daily News on March 29, 2011 (three weeks prior to the meeting), in accordance with our By-Laws, was displayed. It was explained that each person who has contributed to the United Way of Calgary and Area during the period January 1, 2010 to December 31, 2010 was entitled to one vote on matters properly brought before this meeting.

The 2010 Annual Report and Meeting Agenda were available to attendees. The 2010 AGM minutes and Audited Financial Statements as of December 31, 2010 were posted and are available on the United Way of Calgary and Area's website.

Some United Way accomplishments from 2010 were: housing provided for 350 homeless youth; 250,000 nutritious meals served to children and youth; more than 3,600 low-income Calgarians developed money management skills needed to increase financial stability; 112 new immigrants became employed and achieved increased financial control and independence.

In order to expedite the meeting, specific individuals who are members and donors were requested to make certain motions at the appropriate time. Voting on all motions was by a show of hands.

**2. Approval of 2010 United Way of Calgary and Area's Annual General Meeting Minutes**

Scott Thon stated that a copy of the Minutes of the 2010 Annual General Meeting was posted on the United Way's website. There were no errors or omissions.

**Moved** by Scott Thon and **Seconded** by Linda Hohol that the minutes of the Annual General Meeting held on April 14, 2010 be accepted. **Carried**

**3. Presentation of Financial Statements**

Shannon Ryhorchuk, Chair of the Board Finance and Audit Committee presented the 2010 Audited Financial Statements. She noted that as part of our stewardship of donor dollars a rigorous process is in place to ensure donated dollars have the greatest possible impact on our community. The UW Board and staff take this responsibility very seriously. Experienced staff and community volunteers make decisions based on community needs, research and funding criteria. The same standards are applied to United Way as to its partners to demonstrate outcome measurements, to operate with sound business practices, and to ensure we are role models of accountability and stewardship. The 2010 condensed financial statements were printed in the Annual Report. A complete set is available at the United Way offices. United Way's 2010 audited financial statements underwent an extensive review by the Finance and Audit Committee.

Tracey Zehl, Audit Partner and Sherri Zimmermann, Audit Manager and the firm of Deloitte and Touche, Malcolm Gowie, United Way's Chief Financial Officer and his staff and the Board Finance and Audit committee were recognized for their excellent work and due diligence in the effective stewardship of United Way's financial resources during 2010. Thanks were extended to the many organizations that were generous to United Way with gifts-in-kind and sponsorship donations that enable United Way to do their work cost-effectively.

**Moved** by Shannon Ryhorchuk and **Seconded** by Chris Burley that the Audited Financial Statements for United Way of Calgary and Area for 2010 be approved as presented. **Carried**

**4. Appointment of Auditors**

**Moved** by Shannon Ryhorchuk and **Seconded** by Art Korpach that the firm of Deloitte and Touche be the appointed Auditors for United Way of Calgary and Area for the year 2011. **Carried**

**5. Board Governance and Development Committee Report**

Linda Hohol, Chair of the Board Governance and Development Committee provided an overview of the process of Board recruitment. United Way is governed by an independent Board of Directors reflecting Calgary's diverse community members and workplaces. Members are elected for fixed terms of three years and do not usually serve longer than two

terms. Board members determine United Way's direction to ensure positive, sustainable impact is made in our community; they help to invest in the most effective partnerships to maximize cost-efficiency and results; and they take responsibility for financial decisions and performance.

The Board Governance and Development Committee, chaired by the Past Chair of the Board, meets regularly to review and interview prospective candidates for the Board of Directors. The slate presented to the Annual General Meeting was developed based on a matrix identifying skills required and taking into account such factors as the individual's commitment to United Way's mission; willingness to devote considerable volunteer time; years of volunteer service at UW and other organizations; and professional skills to assist in meeting United Way's strategic needs.

United Way's By-Laws allow for nominations to be presented by members up to seven days prior to the date of the meeting. Each nomination must be supported by at least two members and show evidence that the nominee is prepared to serve as a Director. No nominations were received other than those presented by the Board Governance and Development Committee.

This year there are two nominations for re-election to the Board of Directors for a second three-year term:

		<u>Term</u>
• Beth Diamond	Managing Partner, National Public Relations	2011 – 2014
• Shannon Ryhorchuk	Partner, PricewaterhouseCoopers	2011 – 2014

**Moved** by Linda Hohol and **Seconded** by Joe Loughheed that the above-named be re-elected to United Way of Calgary and Area Board of Directors for the terms specified. **Carried**

Art Korpach has assumed the role of 2011 Board Vice-Chair, United Way of Calgary and Area.

Barb Higgins and Adam Legge whose term began January, 2011 to replace Trevor Peters and Heather Larke have been elected to the 2011 United Way Board of Directors for a 3-year term.

**Moved** by Linda Hohol and **Seconded** by Heather Culbert that above-named be elected to the 2011 United Way of Calgary and Area Board of Directors for a 3-year term. **Carried**

Larry Macdonald has been re-appointed as an ex officio Board member and Ryan Jennings and Blaine Favel have been elected as ex officio members for 2011-2012.

**Moved** by Linda Hohol and **Seconded** by Beth Diamond that the named-above be elected as ex officio members for 2011-2012. **Carried**

In addition to the re-elected Board members, the following nine new nominees are running for election to United Way's Board of Directors for a three-year term.

	<u>Term</u>
• <b>Ryan Bechard</b> , Director, Gallagher Energy Risk Services	2011 – 2014
• <b>Marlie Burt</b> , President, Burt Energy Ltd.	2011 – 2014
• <b>Marie Delorme</b> , Owner, The Imagination Group	2011 – 2014
• <b>Ellen Dungen</b> , Regional Manager, TD Canada Trust	2011 – 2014
• <b>Rodney D. Gray</b> , Vice President, Finance, Enerplus Corporation	2011 – 2014
• <b>Nick Johnson</b> , Managing Director, Corporate Finance, FirstEnergy Capital Corporation	2011 – 2014
• <b>Bruce March</b> , Chairman, President and CEO, Imperial Oil Ltd.	2011 – 2014
• <b>John Masters</b> , President & CEO, Calgary Technologies Inc.	2011 – 2014
• <b>Jeff Pearson</b> , Vice President, ARC Financial Corporation.	2011 – 2014

**Moved** by Linda Hohol and **Seconded** by Liam Christie that the above-named be elected to United Way of Calgary and Area Board of Directors, each to serve the term specified. **Carried**

Linda Hohol recognized the 10 members of the Board who have assisted United Way over the past year and who are continuing in their current 3-year term. They are: Chris Burley, Alice Chan, Heather Culbert, Beth Diamond, Blaine Favel, Barb Higgins, Adam Legge, Shannon Ryhorchuk, Chris Seasons, and Scott Thon. Ruth Ramsden-Wood will continue to serve on the Board as President of United Way of Calgary and Area.

**6. Tribute to the Nine Retiring Board Members by Scott Thon**

Ash Bhasin, Sorrayah Bhojani, Brian Boulanger, Liam Christie, Bruce Edgelow, Doug Haughey, Darshan Kailly, Dr. Daniel Lai, and Rhiannon MacDonnell.

**7. Recognition of the Incoming United Way Board Chair**

Scott Thon introduced Nashir Samanani as the 2011 – 2012 Chair of the United Way of Calgary and Area Board of Directors. Nashir's vision and skills will lead United Way in 2011 - 2012.

**8. Recognition of the Outgoing United Way Board Chair**

Nashir Samanani, Incoming Chair of Board of Directors, thanked Outgoing Board Chair, Scott Thon for his leadership over the past year, and for his contribution and incredible knowledge of all aspects of United Way's work.

**9. Concluding Remarks**

Scott Thon thanked the Board members for their talents, expertise, hard work and remarkable dedication of time.

**10. Adjournment**

Scott Thon declared the fiduciary component of the AGM adjourned at 12:35 p.m.

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**1. Welcome and Opening Remarks**

Ruth Ramsden-Wood welcomed all to the second part of the United Way's Annual General Meeting. Donors, volunteers and United Way's partner agencies were thanked for their attendance, and for their contribution to the work of United Way. 2010 was a very challenging year and the accomplishments were achieved by the passion of our donors and volunteers. Bruce March and Marie Delorme, UW 2010 Campaign Co-Chairs, Paul Lessard and Ellen Dungen, UW Leaders' Committee Co-Chairs, and Tom Ebborn and Barry Jackson, UW Co-Chairs of the Major Gifts Cabinet were thanked for the many hours they dedicated to UW in 2010. A special tribute was extended to the UW's partner agencies.

**2. Introduction of the Francis Lefaivre Volunteer Award Recipient**

A very close friend to UW, Francis Lefaivre, died on April 22, 2007. He was a generous and gracious man who was an inspiration to many. In his memory, United Way has created the Francis Lefaivre Volunteer Award, to recognize individuals who have shown the same passion for the community and generosity of spirit that he demonstrated throughout his life. Francis and his wife Marjorie created two new charities and were awarded the Outstanding Lifetime Philanthropists Generosity of Spirit Award in 2003.

This year's winner, Stephanie Felesky, founding member and co-chair of UpStart: Champions for Children and Youth. Stephanie's involvement with United Way spans 19 years. She has served on the United Way Board of Directors as Chair and Past Chair. Her leadership, as far back as 1997, was instrumental in realigning the strategic direction for United Way into a leading edge organization for change in the community. In 2002, Stephanie and her husband Brian co-chaired a very successful UW campaign. Stephanie is very generous with her time and is tireless in her commitment to building a stronger, healthier Calgary community. She is a highly engaged and enthusiastic volunteer who contributes energy to the tasks she undertakes. She is well versed in the needs of the community and is a strong advocate for important policy changes affecting low income people.

**3. Introduction of the Keynote Speakers**

Ruth Ramsden-Wood introduced the four speakers:

- David Marshall and Stephani Felesky, Co-Chairs of UpStart: Champions for Children and Youth. David and Stephanie spoke about UpStart's after school recreational programs and used the Calgary Learning Village Collaborative as an example.
- Adam Legge, President and CEO of the Calgary Chamber of Commerce. Adam presented the Vulnerable Youth report and provided highlights and recommendations of the report.
- Bruce Barton. Bruce gave an emotional, heart-wrenching story of his experiences living as a vulnerable youth. Bruce thanked United Way for its part in funding a lot of the agencies he accessed throughout his youth.

**4. Closing Remarks – Ruth Ramsden-Wood**

Ruth thanked David Marshall, Stephanie Felesky, Adam Legge and Bruce Barton for their presentation. It was hoped the attendees were leaving inspired by UW's extraordinary achievements of 2010.

**5. Adjournment**

The Annual General Meeting was adjourned at 1:15 p.m.